



APPLICATION FOR ADMISSION JANUARY 2023 INTAKE

Instructions to Applicants

1. Complete the areas on the form in BLOCK LETTERS in black/blue ink
2. A non-refundable application fee of N\$50.00 must accompany this application form. Please do not send cash if posted. Payments can be made by bank deposit only and enclose your original deposit slip with this application form. Our banking details: Valombola VTC, First National Bank, Account Number: 62127706713, Call Account, Branch Code: 281173, Oshakati Main Branch.
3. This application form must be accompanied by certified copies of full birth certificate/identity card and relevant Academic Certificates/latest school results.
4. Completed application form can be submitted at Valombola Vocational Training Centre or posted to: Valombola Vocational Training Centre, Private Bag 5516, Oshakati on or before 28 November 2022.
5. No incomplete, faxed and emailed application form will be accepted.
6. Should you not receive any notification regarding the status of your application by 12 December 2022, consider your application unsuccessful.

Attach Certified Copies of:

- ☐ ID/Full Birth Certificate
☐ School leaving Certificate/Latest results

Please do not send original documents.

Attach a recent Passport Photo Here

APPLICANT'S PARTICULARS (Mark in Appropriate Box with an 'X')

Title:	Mr.		Ms.		Mrs.	
Surname:						
First Name(s):						
Date of birth:				Gender:		Cell/Tel No:
Identity Number:					Nationality:	
Marital Status:		Single		Married		
Residential Address:						
Town:						
Postal Address:						
Email Address:						
Region:						
Indicate whether you are physically challenged: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please attach supporting medical documents.						
Emergency Contact/legal Guardian						
Name:					Cell Number:	
Relationship:					Region:	
Email Address:						
Town or Village:						

QUALIFICATIONS OFFERED

Minimum Requirements

National Vocational Certificate in Air-Conditioning & Refrigeration (Level 1)
National Vocational Certificate in Electronics (Level 2)

New Curriculum(NSSCO) (Grade 11) 20 points in 6 subjects Symbol in English, Mathematics and Physical Science
OR
Old Curriculum (Grade 12) 20 Points in 6 Subjects, F Symbols in English, Mathematics and Physical Science.

National Vocational Certificate in Automotive Mechatronics (Level 2)
National Vocational Certificate in Hospitality and Tourism(Level 2)

JSC (Grade 10) with 23 points in 6 Subjects, E Symbol in English, Mathematics and Physical Science
OR
New Curriculum (NSSCO) (Grade 11) 20 Points in 6 Subjects, E Symbol in English, Mathematics and Physical Science.

Additional Requirements

Pre-vocational subjects or Short Courses will be an added advantage.

CAREER CHOICE (Mark in appropriate box with an 'X')

Choose in order of preference, the trades you are applying for (*cross in the relevant box, your first and second choice*).

OCCUPATIONAL AREAS**First
Choice****Second
Choice****Official Use Only**
(Please do not write in this space)National Vocational Certificate in Air-Conditioning
& Refrigeration (Level 1)National Vocational Certificate in Automotive Mechatronics
(Level 2)

National Vocational Certificate in Electronics (Level 2)

National Vocational Certificate in Hospitality and
Tourism (Level 2)**EDUCATIONAL HISTORY (TERTIARY)**

Institution Attended:

Region:

Address:

Phone:

Fax:

Year of Examination:

EDUCATIONAL HISTORY (HIGH SCHOOL)

Highest Grade Passed:

Name of School Attended:

Town:

SUBJECTS

Subjects

Levels

Symbols

EMPLOYMENT INFORMATION (If Applicable)

Employer:

Employer's Address:

Phone:

Fax:

Town:

Region:

Position held:

Duration:

Email Address:

FINANCIAL ASSISTANCE (Mark in appropriate box with an 'X')

Do you need financial assistance?

Yes

No

Do you need hostel accommodation? If yes, fill the hostel form

Yes

No

HEALTH PARTICULARS				
Do you have any disability?	Yes		No	
If yes, state the nature of your disability				
<div></div> <div></div> <div></div>				
Based on your disability, do you have any special need/s? (Please specify)				
<div></div> <div></div> <div></div>				
Do you suffer from any chronic disease/s?	Yes		No	
If yes, please specify				
<div></div> <div></div> <div></div>				

PERSONAL PROTECTIVE EQUIPMENT	
Shoe size: _____ Overall size: _____ T-shirt size: _____ Skirt/Trouser size: _____	
Chef Uniform Trouser size _____ Chef Uniform Jacket size _____	
DECLARATION	
I hereby confirm that all information provided above is correct to the best of my knowledge, and that all attached supporting documents are legit and authentic.	
Signature of the applicant: _____	Date: _____

FOR OFFICE USE ONLY	
Payment (Cash Slip): _____	
Receipt number: _____	
Status of the Application:	<div><div></div>Admitted<div></div>Not Admitted</div>
Reason(s):	
<div></div> <div></div> <div></div>	