

## APPLICATION FORM FOR JANUARY 2023 INTAKE

### FULL TIME

#### Instructions to applicant

- Complete in **BLOCK LETTERS** in black/blue ink.
- The due date for the application is **31 October 2022**.
- A non-refundable application fee of N\$50.00 should accompany the application form (attach original slip).
- Do not send Cash as payment.
- Pay in cash at the Centre.
- Postal orders are accepted.
- Do not mark or write on grey areas.
- **ONLY SUCCESSFUL CANDIDATES WILL BE NOTIFIED.**

**Attach a  
recent  
Passport  
Photo Here**

#### Attach Certified Copies of:

- ☐ ID/Full Birth Certificate
- ☐ School leaving Certificate
- ☐ Proof of application Fee
- ☐ Testimonial

Please do not send original documents.

#### APPLICANT'S PARTICULARS (Mark in Appropriate box with an 'X')

Title	Mr		Ms	
Surname:				
First Name(s):				
Date of birth:		Gender:		Cell/Tel No:
Identity Number:			Nationality:	
Marital Status:	Single		Married	
Residential (Home) Address:				
Region:				
Postal Address:				
Email:				
<b>Emergency Contact Person</b>				
Name:		Cell Number:		
Relationship:		Region:		
Email Address:				
Town or Village:				

**CHOICE OF STUDY (Mark in Appropriate box with an 'X')**Choose in order of preference, the qualification you are applying for. *Cross in the relevant box, your first and Second choice*

Qualifications	1 <sup>st</sup> Choice Level 1 Only	2 <sup>nd</sup> Choice Level 1 Only	Level 2	Level 3	Level 4
National Vocational Certificate in Automotive Engineering Foundation ( <i>Panel Beating &amp; Spray Painting specialization in L3</i> )	Entry Level for AEF is Level 2				
National Vocational Certificate in Bricklaying & Plastering					
National Vocational Certificate in Joinery & Cabinet Making					
National Vocational Certificate in Office Administration					
National Vocational Certificate in Plumbing & Pipefitting					
National Vocational Certificate in Welding & Metal Fabrication	Entry Level for WMF is Level 2				

**EDUCATIONAL BACKGROUND (TVET)****Post-School Qualifications (If applicable)**

1. Trainee Registration No:	Year started	Year completed	Name of Institution

Name of the qualification:

2. Trainee Registration No:	Year started	Year completed	Name of Institution

Name of the qualification:

**School Leaving Particulars**

Highest Grade passed:

Name of the School:

Town:

Year of Examination:

**Subjects of the Highest Grade Passed**

Subjects	Levels	Grades/Symbols	

**EMPLOYMENT INFORMATION (If applicable)**

Employer:

Employer address:

Phone:

Fax:

Town:

Region:

Position held:

Duration:

e-mail Address:

<b>FINANCIAL ASSISTANCE</b> <i>(Mark in Appropriate box with an 'X')</i>							
Do you need financial assistance?				Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Do you need hostel accommodation? If yes, fill the hostel form				Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
<b>HEALTH PARTICULARS</b>							
Do you have any Disability?		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		
If yes, state the nature of your disability.							
Based on your disability, do you have any special need/s? (Please specify)							
Do you suffer from any chronic disease/s?		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>		
Please specify.							
<b>PERSONAL PROTECTIVE EQUIPMENT</b>							
Shoe size: ..... Overall size: -----Shirt size: ..... Skirt/Trouser size:.....							
<b>DECLARATION</b>							
I hereby confirm that all the information provided is correct to the best of my knowledge, and that all the attached supporting documents are authentic. Any false information will lead to my application being disqualified.							
SIGNATURE OF THE APPLICANT: .....						Date: .....	

**FOR OFFICE USE ONLY (Do not fill in please)**

Payment: Cash Slip		<input type="checkbox"/>	<input type="checkbox"/>	Postal order
Receipt number		<input type="text"/>		
Status of the Application:		<input type="checkbox"/>	Admitted	<input type="checkbox"/>
				Not Admitted
Reason(s):		<input type="text"/>		

# APPLICATION FOR HOSTEL ACCOMMODATION

**EVTC has limited space for accommodation. Admission to the centre does not necessarily guarantee hostel accommodation. *Take Note: This is a self-catering hostel.***

## APPLICANT'S PARTICULARS

Title	Mr			Ms			Mrs		
Surname:									
First Name(s):									
Date of birth:					Gender:			Cell/Tel No:	
Identity Number:							Nationality:		
Marital Status:				Single				Married	
Residential (Home) Address:									
				Town/Village				Region	
Postal Address:									
Email Address:									

## EMERGENCY CONTACT PERSON

Name:	
Relationship:	
Home Address ( Town /Village)	Region:
Tel Phone No:	Cell Phone No:
Email Address:	

## DECLARATION

I hereby confirm that all the information provided is correct to the best of my knowledge and that all the attached supporting documents are authentic. Any false information will lead to my application being not considered.

Signature of applicant: .....

Date:.....

## FOR OFFICE USE ONLY (do not fill in please)

<b>Semester</b>		<b>Year</b>	
<b>Trainee No</b>		<b>Trade &amp; Level</b>	
<b>Block</b>		<b>Room No</b>	
<b>Signature HC</b>		<b>Date</b>	

## GENERAL APPLICATION INFORMATION AND INSTRUCTIONS TO THE APPLICANT

Prospective Applicants are invited to apply for admission at EVTC for **2023 Training Year**.

For the application to be considered, the following minimum requirements should be met:

1. Grade 10 Certificate (JSC), 23 Points with **E** in Mathematics, English and Physical Science, **old Curriculum** when applying for Technical Trades.
2. Grade 11 Certificate (NSSCO), 20 Points with **F** in Mathematics, English and Physical Science, **revised curriculum** when applying for **Technical Trades**.
3. Grade 11 Certificate (NSSCO), **in the related Vocational field**, 18 points in 6 subjects, **F** in Mathematics, English and Physical Science, **revised curriculum** when applying for Technical Trades.
4. Grade 12 Certificate, (NSSCO/H), 20 Points with **E** in English, **old curriculum** when applying for **Office Administration**.
5. Grade 11 Certificate (NSSCO), 20 Points with **E** in English, **revised curriculum** when applying for **Office Administration**.
6. Welding & Metal Fabrication and Automotive Engineering Foundation (*Panel Beating & Spray Painting specialization*) Level 2 requirements are the same as Technical Trades as indicated in point 1 and 2.

### Instructions:

1. Choose and mark the two (2) trades you are interested in order of preferences. (1<sup>st</sup> choice and 2<sup>nd</sup> choice)
2. **Make sure that you meet all the minimum requirements.**
3. **Fill and complete all the sections of the application form, except the space marked “for official use only.”**
4. Sign and date your declaration statement.
5. **Attach certified copies of:**
  - **Academic documents.**
  - **ID/Passport.**
6. Incomplete application forms will not be considered and no faxed or emailed applications will be accepted.
7. Due date for submission of the application form is before or on **31 October 2022**
8. **Only successful candidates will be notified.**

### Eenhana Vocational Training Centre

Paulus Hamutenya Street  
Eenhana  
Namibia

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Website: [www.evtc.com.na](http://www.evtc.com.na)

All Correspondence must  
be addressed to the  
Centre Manager